

CC Level 4	CC Level 5	CC Level 6	CC Level 6 Description	2019-20 Original	2019-20 Revised	2019-20 Actual		2019-20 Actual to Revised Budget Variance	2019-20 Actual to Revised Budget Variance	Comments
				Budget (£)	Budget (£)	2019-20 Actual (£)	Budget Variance (£)			
COMDIR	COMDMN	CARSIT	GYPSY AND TRAVELLER SITES	-101,970	-76,970	-101,910	-24,940	Traveller site study delayed until 2020-21, carry forward request.		
COMDIR	COMDMN	SAFGUI	COMMUNITY WELLBEING	330,350	331,350	329,094	-2,256	N/A		
COMDIR	COPSMN	CORPRO	CORPORATE PROPERTY SERVICES	1,704,860	362,927	235,986	-126,941	£11k salary savings, £55k R&M savings, net £60K difference on support service recharge costs and income.		
COMDIR	COPSMN	INDEST	INDUSTRIAL ESTATES	-2,903,490	-2,840,678	-2,698,142	142,536	Cost of voids primarily 10 Midleton & 1&2 Thornberry Way £206k, traveller incursion costs £27k and additional support recharges mainly outsourced legal work £24k reduced by properties let on improved terms £105k.		
COMDIR	COPSMN	INVPRO	INVESTMENT PROPERTY	-4,866,690	-4,827,220	-4,705,349	121,871	£130k Liongate void costs prior to sale, additional legal and consultants, recharges related to property leases, mitigated by rental income £20k higher than budget.		
COMDIR	COPSMN	OTHPRO	OTHER PROPERTY	-671,440	-531,000	-608,008	-77,008	Savings in the provision made for Odeon Maintenance £113k, not used as worked delayed pending negotiations. Increased asset development and legal recharges due to maintenance work and contract negotiations £81k. A small increase in property rental income £42k.		
COMDIR	HADVMN	FAMSUP	SURREY FAMILY SUPPORT PROG	90,470	91,770	117,159	25,389	Salary savings of £81k due vacancies, Supplies and services amount to £63k (not budgeted as funded from income/reserve) income £40k lower than budget.		
COMDIR	HADVMN	HOMLES	HOMELESSNESS	874,350	874,350	720,722	-153,628	Grant income is not budgeted so £362k higher than budget and associated expenditure therefore £209k higher.		
COMDIR	HADVMN	HOUADV	HOUSING ADVICE	302,580	302,580	327,290	24,710	50% cost of Housing advice transferred from the HRA higher than budget		
COMDIR	HADVMN	HOUASS	AFFORDABLE HOUSING DEVELOPMENT	116,500	116,500	131,274	14,774	N/A		
COMDIR	HECOMN	CITADV	CITIZENS ADVICE BUREAU	284,710	284,710	284,769	59	N/A		
COMDIR	HECOMN	CIVEMS	CIVIL EMERGENCIES	63,640	63,640	61,298	-2,342	N/A		
COMDIR	HECOMN	COMSER	COMMUNITY SERVICES	0	0	0	0	N/A		
COMDIR	HECOMN	DAYSER	DAY SERVICES	547,320	553,060	598,134	45,074	Additional costs of running the centres primarily building maintenance and heating costs.		
COMDIR	HECOMN	EMECOM	CARELINE SERVICE	-69,610	-69,610	-67,687	1,923	N/A		
COMDIR	HECOMN	EMISER	EMI SERVICES	229,300	230,260	172,532	-57,728	Staff vacancy savings £44k and higher than budgeted income £15k		
COMDIR	HECOMN	ENVHEA	ENVIRONMENTAL CONTROL	449,090	464,230	502,386	38,156	Increase in staffing costs		
COMDIR	HECOMN	FOODSF	FOOD AND SAFETY SERVICES	370,740	372,740	321,702	-51,038	Reductions in staffing costs.		
COMDIR	HECOMN	G2525	CORPORATE HEALTH & SAFETY	9,230	9,230	1,972	-7,258	N/A		
COMDIR	HECOMN	GRANTH	GRANTS TO VOLUNTARY ORGS: H&C	504,860	504,860	337,326	-167,534	Significant reduction in level of grants paid to voluntary organisations		
COMDIR	HECOMN	LICENS	LICENSING SERVICES	181,200	183,400	192,436	9,036	N/A		
COMDIR	HECOMN	MOWTPT	COMMUNITY MEALS & TPT	713,020	715,170	642,424	-72,746	Saving in salary costs due to vacancies £83k, Transport hire charges £13k, offset by reduction in income of £19k.		
COMDIR	HECOMN	PESCON	PEST CONTROL	880	880	268	-612	N/A		
COMDIR	HECOMN	PRIHOU	PRIVATE SECTOR HOUSING	474,880	475,880	331,338	-144,542	Lower staff costs coupled with an increase in income.		
COMDIR	HECOMN	PUBHEA	PUBLIC HEALTH	79,900	90,310	83,973	-6,337	N/A		
COMDIR	HECOMN	TAXLIC	TAXI LICENSING	53,470	77,154	79,339	2,185	N/A		
COMDIR	HOHRMN	OSHRA	HOUSING OUTSIDE THE HRA	-1,530	-1,530	-81,040	-79,510	Increase in NDH activity has led to additional costs (primarily building maintenance) of £112k and SLA income of £192k.		
COMDIR	HOMFMN	HOMFAR	HOME FARM, EFFINGHAM	6,360	108,775	-11,728	-120,503	Carry forward for site maintenance not used. Applying for further carry forward.		
COMDIR	OFFSMN	OFFSVC	OFFICE SERVICES TEAM	-483,340	-436,310	-630,873	-194,563	Business rates were £144,260 under budget as tenants bear their own costs. Office moves were under budget by £18,470 and the biomass budget of £23,500 wasn't spent. There was no budget for Invest to Save (Energy) which came to £20,336. Central copier usage was down by £11,640 and GBC own furniture costs under budget by £28,000. The transport pool hire recharge was under budget by £18,500. There was no budget for £31,630 payment to contractors for refurbishment. Rental income was over budget by £31,400 but the internal recharge down by £77,100.		
COMDIR	PROASP	PROASP	PROJECT ASPIRE	0	0	25,198	25,198	Expenditure not budgeted, funded from reserve.		
COMDIR	PROPMN	BUIMAI	BUILDING MAINTENANCE	-5,050	-4,550	-4,143	407	N/A		
COMDIR	PROPMN	G6525	HOUSING SURVEYING SERVICES	13,270	15,270	15,738	468	N/A		
COMDIR	PROPMN	WRDSTO	DEPOT STORES	-640	-640	-5,011	-4,371	N/A		
ENVDIR	BUSOMN	WRD	WOKING ROAD DEPOT	26,680	36,970	27,021	-9,949	N/A		
ENVDIR	BUSOMN	WSOH	OPERATIONAL SERVS OVERHEAD AC	0	10,890	-8,614	-19,504	N/A		
ENVDIR	ELECMN	ELECTR	ELECTRIC THEATRE	3,340	0	0	0	N/A		

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COMDIR	COMDMN	CARSIT	GYPSY AND TRAVELLER SITES	-101,970	-76,970	-101,910	-24,940	Traveller site study delayed until 2020-21, carry forward request.	
ENVDIR	ENTNMN	CCTV	TOWN CENTRE CCTV SYSTEM	97,770	97,770	85,639	-12,131	N/A	
ENVDIR	ENTNMN	G5538	ENGINEERING AND TRANS SERVICES	0	3,000	37,910	34,910	There are salary savings due to vacancies and the recharge to internal services is lower than budgeted	
ENVDIR	ENTNMN	LANDRA	LAND DRAINAGE	304,970	304,970	168,973	-135,997	Payments to contractors were £50,890 less than budgeted and the recharge from engineers was £67,450 less than budgeted.	
ENVDIR	ENTNMN	OSMAP	ORDNANCE SURVEY & MAPPING SER	8,070	8,070	9,340	1,270	N/A	
ENVDIR	ENTNMN	PARRID	PARK & RIDE SERVICES	673,600	674,670	631,597	-43,073	There are security savings now that GBC staff man the Park and Ride sites	
ENVDIR	ENTNMN	RIVCON	RIVER CONTROL	34,740	34,740	19,508	-15,232	N/A	
ENVDIR	ENTNMN	ROAFOO	ROADS & FOOTPATHS MAINTENANCE	109,510	109,510	107,812	-1,698	N/A	
ENVDIR	ENTNMN	SNOICE	SNOW & ICE PLAN	-1,570	-1,570	-4	1,566	N/A	
ENVDIR	ENTNMN	STRFUR	STREET FURNITURE	101,790	101,790	84,106	-17,684	N/A	
ENVDIR	ENTNMN	TRANSP	TRANSPORTATION	20,000	20,000	16,688	-3,312	N/A	
ENVDIR	FLWAMN	ABACAR	ABANDONED CARS	41,620	41,620	39,125	-2,495	N/A	
ENVDIR	FLWAMN	ARMDAY	ARMED FORCES DAY	0	0	0	0	N/A	
ENVDIR	FLWAMN	CLINWA	CLINICAL WASTE	2,750	2,750	4,369	1,619	N/A	
ENVDIR	FLWAMN	DOGCON	DOG CONTROL	0	0	0	0	N/A	
ENVDIR	FLWAMN	FLEMAN	FLEET MANAGEMENT	-1,484,830	-1,484,830	-1,421,466	63,364	Increased vehicle repair costs are off set in part by savings in insurance premiums. The TPH recharge is less than budgeted as depreciation costs come in under the estimate.	
ENVDIR	FLWAMN	MOTBAY	MOT BAY	-11,030	-11,030	21,462	32,492	Income from MOTs is less than budgeted	
ENVDIR	FLWAMN	PUBCON	PUBLIC CONVENIENCES	236,420	408,880	430,106	21,226	Mechanical and electrical maintenance is over budget by £16,150	
ENVDIR	FLWAMN	REFYCL	REFUSE AND RECYCLING	3,329,470	3,329,470	3,723,798	394,328	Employee related expenditure is over budget by £230,800 due mainly to agency costs. Transport related expenditure is £278,800 over budget because of increased repairs, fuel costs and transport pool hire costs. Supplies and services are under budget by £209,000 (£59,045 once the reserve funded portion of recycling gate fees is taken out) due to savings in the purchase of sacks, publicity and and budgeted recycling gate fees. Income is £105,600 less than anticipated as garden waste bin sales and trade refuse removal charges fail to attain budget. However a variable recycling payment of £60,000 for 2018-19 was received in this financial year.	
ENVDIR	FLWAMN	STRCLE	STREET CLEANSING	2,359,980	2,382,882	2,134,592	-248,290	Despite increased agency costs there are employee related savings of £154,000. Payment to contractors is under budget by £25,700. Recharges to other services are £28,600 over budget due mostly to staff working at the Park and Ride sites.	
ENVDIR	FLWAMN	VEHMAI	VEHICLE MAINTENANCE	-40	-40	134	174	n/a	
ENVDIR	HERTMN	GUIHOU	GUILDFORD HOUSE	371,830	383,010	343,031	-39,979	There are salary savings due to vacancies.	
ENVDIR	HERTMN	GUILDH	GUILDHALL	137,520	164,780	120,848	-43,932	There are salary savings due to vacancies of £13,300 and savings in the Asset Development recharge of £22,900.	
ENVDIR	HERTMN	MUSEUM	MUSEUM	463,660	1,122,010	1,235,985	113,975	There are unbudgeted agency costs of £78,000 and consultants costs were unbudgeted too.	
ENVDIR	INFOMN	INFORO	INFORMATION RIGHTS OFFICER	900	900	8,783	7,883	N/A	
ENVDIR	LEDVMN	LEIART	LEISURE ART DEVELOPMENT	116,820	126,820	107,032	-19,788	N/A	
ENVDIR	LEDVMN	LEICOM	LEISURE COMMUNITY CENTRES	66,840	154,080	142,459	-11,621	N/A	
ENVDIR	LEDVMN	LEIGL	LEISURE G LIVE	401,410	406,660	250,285	-156,375	Increase in income	
ENVDIR	LEDVMN	LEIGRA	LEISURE GRANTS	396,280	396,280	396,516	236	N/A	
ENVDIR	LEDVMN	LEIMAN	LEISURE MANAGEMENT CONTRACT	-723,250	-618,370	-570,785	47,585	Reduction in income offset by reduced premises and staffing costs.	
ENVDIR	LEDVMN	LEIPLA	LEISURE PLAY DEVELOPMENT	212,530	213,530	188,082	-25,448		
ENVDIR	LEDVMN	LEIRAN	LEISURE RANGERS	240,940	241,940	210,354	-31,586		
ENVDIR	LEDVMN	LEISPO	LEISURE SPORT DEVELOPMENT	97,210	98,210	86,140	-12,070	N/A	
ENVDIR	LEGLMN	G4525	LEGAL SERVICES	32,340	31,490	-49,697	-81,187	Staff cost savings amount to £33k, offset by £40k compromise costs. External legal costs are £242k higher than budget, although these are recharged out to services.S106 income is £35k higher than budget and support recharges are £57k lower than budget.	
ENVDIR	LOECMN	BUSFOR	BUSINESS FORUM	38,080	73,080	81,237	8,157	N/A	
ENVDIR	LOECMN	TIC	TOURIST INFORMATION CENTRE	240,620	242,930	259,686	16,756	N/A	
ENVDIR	LOECMN	TOUDEV	BUSINESS & TOURISM	441,560	447,910	440,489	-7,421	N/A	
ENVDIR	LOECMN	TOWMAN	TOWN CENTRE MANAGEMENT	-153,670	-153,670	47,092	200,762		

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ENVDIR	PALAMN	CEMETE	CEMETERIES	214,980	302,560	219,874	-82,686	Boundary repairs at St Marys of £35,250 were not budgeted. The original budget for memorial inspections of £25,000 was not spent and the Asset Development recharge was £24,900 under budget. Income was more than budgeted by £34,600 (internment fees and granting of exclusive burial rites).	
ENVDIR	PALAMN	CREMAT	CREMATORIUM	-185,920	-127,160	-652,852	-525,692	There are salary savings due to vacancies of £40,500. The budget for irrecoverable VAT of £159,600 wasn't needed in 2019-20 but there was no budget for mercury abatement burden sharing of £39,820. Income is £364,340 more than budgeted due to increased cremation fee income.	
ENVDIR	PALAMN	PARKS	PARKS & COUNTRYSIDE	3,238,500	3,525,896	3,168,447	-357,449	There are employment related savings due to vacancies of £186,800. Transport related expenditure is under budget by	
ENVDIR	PALAMN	SPASIT	SPA SITES	0	0	-3,533,411	-3,533,411	Income for future development and maintenance has exceeded budget as more sites reached the trigger dates for SPA contributions	
ENVDIR	PARKMN	MARKET	MARKETS	-97,340	-97,340	-89,132	8,208	n/a	
ENVDIR	PARKMN	OFFSTR	OFF STREET PARKING	-6,706,000	-6,620,410	-4,970,556	1,649,854	Supplies and services are £38,600 over budget mainly due to Pay & Display funded from the Car Parks Maintenance Reserve (although there were savings in the original budget). Support services are £14,200 under budget (Engineers and Asset Development recharges). Meter and season ticket income is under budget but contract car parking and penalty fees are more than budgeted. However overall income is £1.060 million under the estimate. There are abortive construction costs of £599,780 on the Guildford Park car park cost centre.	
ENVDIR	PARKMN	ONSTR	ON STREET PARKING	-433,820	-432,520	-315,201	117,319	There are savings of £64,872 in supplies and services (mainly in signs and adjudication) but income is £179,230 under budget as meter income and suspension fees fail to reach estimates.	
ENVDIR	PROC MN	PROCUR	PROCUREMENT	0	0	114,229	114,229	Additional cost of agency temporary staff (net of time recharged to capital projects) offset by saving in permanent staff.	
ENVDIR	VILLMN	VILLGE	THE VILLAGE	0	0	0	0	N/A	
FINDIR	BRSYMN	BUSRAT	BUSINESS RATES	-16,220	-15,200	235,255	250,455	Additional salary costs £5k, missing income last posted by MC £246k	
FINDIR	BUSYMN	BUSSVC	ICT BUSINESS SERVICES TEAM	0	0	0	0	N/A	
FINDIR	CORS MN	CORSER	CORP SERVICES	1,131,750	1,007,174	1,015,485	8,311	N/A	
FINDIR	CTAX MN	CTAX	COUNCIL TAX	551,110	551,710	418,123	-133,587	Salary savings due to vacancies £38k, reduced debt collection expenses £11k, balance on hardship relief allow £27k. Collection expenses recovered £53k higher than budget.	
FINDIR	DEMOMN	ACCGUI	ACCESS GROUP (GUILDFORD)	4,870	4,870	5,084	214	N/A	
FINDIR	DEMOMN	CIVEXP	CIVIC EXPENSES	233,170	244,323	219,009	-25,314	Cancelled Borough promotional events and Mayor's event costs in March 2020.	
FINDIR	DEMOMN	COMSUP	COUNCIL & COMMITTEE SUPPORT	428,270	428,270	417,368	-10,902	N/A	
FINDIR	DEMOMN	CSADMN	COMMITTEE SERVICES	2,080	2,080	-23,339	-25,419	Salary savings due to vacancies	
FINDIR	DEMOMN	DEMREP	DEMOCRATIC REPRESENTATION	787,550	789,150	791,351	2,201	N/A	
FINDIR	DEMOMN	PARISH	PARISH & LOCAL LIAISON	195,460	195,460	208,518	13,058	N/A	
FINDIR	DEMOMN	YOUCOU	GUILDFORD YOUTH COUNCIL	0	0	8	8	N/A	
FINDIR	ELTLMN	ELECTI	ELECTIONS	93,480	93,480	282,665	189,185	£186k Borough Election Expenses to be funded from reserves.	
FINDIR	ELTLMN	ELECTO	ELECTORAL REGISTRATION	275,540	281,520	216,393	-65,127	Savings in Electoral registration fees £44k, postage and print costs £20k.	
FINDIR	FINAMN	ACCOUN	ACCOUNTANCY	-100,790	-98,830	-127,472	-28,642	Reduction in staffing costs and supplies and services expenditure.	
FINDIR	FINAMN	CORFIN	CORPORATE FINANCIAL	303,890	303,890	313,103	9,213	Reduction in income and increased supplies and services costs.	
FINDIR	FINAMN	FEASTU	FEASIBILITY STUDIES	40,470	40,470	62,631	22,161	Increased supplies and services costs.	
FINDIR	FINAMN	G3555	DEBTORS	620	620	-13,809	-14,429	N/A	
FINDIR	FINAMN	MISEXE	MISCELLANEOUS	895,030	864,030	648,942	-215,088		
FINDIR	FINAMN	PAYPUR	PAYMENTS AND PURCHASING	-68,140	-68,920	-95,521	-26,601		
FINDIR	FINAMN	UNALLO	NON DISTRIBUTED COSTS	2,100,300	2,100,300	-108,702	-2,209,002		
FINDIR	HSBNMN	HOUBEN	HOUSING BENEFITS	394,210	399,090	60,594	-338,496	Lower level of bad debt provision	
FINDIR	ICTMN	CUSTEC	ICT CUSTOMER TECHNICAL SUPPORT	0	0	0	0	N/A	
FINDIR	ICTMN	INFSYS	INFORMATION SYSTEMS TEAM	0	0	0	0	N/A	
FINDIR	ICTMN	ITREV	ICT INVESTMENT & RENEWAL FUND	-892,710	-892,710	-841,103	51,607	Balance on IT renewals fund.	
FINDIR	ICTMN	MANPOL	MANAGEMENT POLICY STRATEGY	5,600	-2,750	41,206	43,956	£27k Compromise costs	
FINDIR	ICTMN	OPTecs	OPERATIONS TECHNICAL SERVICES	0	95,750	381,725	285,975	Salary savings amount to £94k, IT renewals £366k higher than budget, £20k saving in software licences, £57k additional costs due to storage costs on the cloud.	

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FINDIR	ICTMN	PORMAN	PORTFOLIO MANAGEMENT	40,080	40,080	50,150	10,070	N/A	
FINDIR	PYINMN	INSREV	INSURANCE REVENUE A/C	-267,470	-267,470	-15,177	252,293		
FINDIR	WEBPMN	WEB	WEBSITE	246,730	282,410	279,362	-3,048	N/A	
MANDIR	AUDTMN	CUSSVC	CUSTOMER SERVICE CENTRE	-71,550	-72,650	-54,335	18,315	N/A	
MANDIR	AUDTMN	G3525	INTERNAL AUDIT	-25,370	-25,370	-64,625	-39,255		
MANDIR	AUDTMN	G3530	BUSINESS IMPROVEMENT	25,370	25,370	18,278	-7,092	N/A	
MANDIR	AUDTMN	G3531	FUTURE GUILDFORD	0	0	3,297,020	3,297,020	costs of tranformation programme	
MANDIR	HRBSMN	HRSERV	HR SERVICES	0	-1,000	36,922	37,922	Increased supplies and services expenditure.	
MANDIR	HRBSMN	OTHEMP	OTHER EMPLOYEE COSTS	106,420	104,170	-391	-104,561	Reduction in staffing costs.	
MANDIR	HRBSMN	PAYINS	PAYROLL AND INSURANCE	0	500	50,415	49,915	Increases in supplies and services expenditure and an increase in staffing costs.	
MANDIR	PLPAMN	COMDEV	COMMUNITY DEVELOPMENT	309,730	355,357	285,977	-69,380	Vacancies ahead of FG result in salary savings of £57K, increased grant income of £7k, a grant paid to Watts Gallery of £40k will be funded by NHB reserve is virtually offset by reductions in the Safer Guildford Partnership subject to carryforward request.	
MANDIR	PRMKMN	PUBREL	PUBLIC RELATIONS	448,870	420,360	397,656	-22,704	Planned reduction in publicity activity, cost reduction initiatives.	
PLNDIR	BCONMN	BUICON	BUILDING CONTROL SUMMARY	382,190	412,394	631,803	219,409	Agency and consultants costs have offset savings in salaries. There is a redundancy cost here which will be funded from Invest to Save. Income is £39,300 less than budgeted.	
PLNDIR	BCONMN	LANCHA	LAND CHARGES	-19,950	-19,300	-2,518	16,782	N/A	
PLNDIR	DEVCMN	DEVCON	DEVELOPMENT CONTROL	916,110	1,170,156	1,402,183	232,027	Employee related expenditure of £104,500 was unbudgeted as were £32,680 of consultants costs. Planning appeal expenses are £119,400 overbudget but will be funded from reserves. The scanning budget was underspent though by £95,900. There was £62,400 of unbudgeted external legal costs. Income was under budget by £39,800 as planning fees failed to reach the target set. There is a small reduncacy cost contribution in this service.	
PLNDIR	EYSYMN	CLIMAT	CLIMATE CHANGE	-51,060	-41,770	-69,946	-28,176	Supplies and services were underspent and income from GBC Invest to Save was unbudgeted	
PLNDIR	INFRMN	MAJPRO	MAJOR PROJECTS	605,150	1,709,286	619,934	-1,089,352		
PLNDIR	INFRMN	SAAP	SLYFIELD AREA REGENERATION	74,910	74,910	38,178	-36,732		
PLNDIR	PLPLMN	POLICY	POLICY	1,330,660	1,526,824	1,184,570	-342,254	There are salary savings of £190,800 due to vacancies. Although judicial review costs were £116,000, £25,000 of these costs were recovered. There were savings in inspectors fees (£50,000) and only £26,800 of the miscellaneous budget of £73,600 was spent. Printing costs were under budget by £23,825.	